### Elk County 4-H News

**August 2022**

Rolling Prairie Extension District - Howard Office  
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### 4-H Calendar of Events

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<thead>
<tr>
<th>August</th>
<th>Event Description</th>
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<tr>
<td>9</td>
<td>Elk County 4-H Council Meeting -- 6:30 p.m.</td>
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<td>15</td>
<td>Kansas Junior Livestock Show Entries Due</td>
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<td>20-21</td>
<td>Livestock Sweepstakes -- KSU</td>
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<tr>
<th>September</th>
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<td>Kansas State Fair Exhibits Due to Extension Office by 8:00 a.m.</td>
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<td>9-18</td>
<td>Kansas State Fair -- Hutchinson</td>
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<td>21</td>
<td>Record Books, Achievement Pin Applications, Excellence Award Applications, Club Summary Reports and Officer Notebooks Due</td>
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<td>30 - October 2</td>
<td>Kansas Junior Livestock Show -- Hutchinson</td>
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<thead>
<tr>
<th>October</th>
<th>Event Description</th>
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<tr>
<td>1</td>
<td>Beginning of New 4-H Year</td>
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<tr>
<td>2-8</td>
<td>National 4-H Week</td>
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<td>8-9</td>
<td>48 Hours of 4-H</td>
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### County Fair Wrap Up

A big thank you to everyone that helped out at the fair! Without everyone’s efforts, the fair would not be possible. Now that the fair is over, and school is getting ready to start, attention turns to record books. Included in this newsletter is all kinds of information about completing your records and applying for awards. Remember this year we are utilizing the new records system that we started using last year, so make sure you are completing the correct forms. Try to put the 4-H fair in perspective. It is only one part of the total 4-H learning experience. Serving as an officer or on a committee, giving a talk or demonstration, going to a project meeting or workshop, completing record sheets and going to a camp or other 4-H event are few of the hundreds of experiences a 4-H’er learns from throughout the year.

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Kansas Junior Livestock Show Entries
are due August 15. Here is the link to the
online entry process: https://kansasjls.fairwire.com/

4-H Council

4-H Council will meet on Tuesday, August 9, 6:30 p.m. via Zoom or you can be at the Extension Meeting Room in Howard. Members and club leaders were emailed a link to join and a tentative agenda earlier this week.

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Livestock Buyer Thank You’s

For those of you in the market livestock projects, sale folders will be available soon. I will let members know when they are ready. Folders will include buyer ribbons and a thank you list as well as a base bid check if you have one. Only donors that donated a set amount of money receive a buyer’s ribbon.

Once you turn in your record book, you will receive your premium sale check. In order to receive your premium sale check, members must turn in at a minimum the livestock record(s) for the animal(s) that they sold in the premium sale as well as a permanent record and personal information page.

Once again, we had a tremendously successful premium sale this year. We are very fortunate in Elk County to have such a good sale. It is essential that members thank the donors, buyers and supporters of the 4-H program.

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Kansas State Fair

Earlier this week I emailed out a list of items that are eligible to be entered in the Kansas State Fair. If you want to enter, please let the office know by Monday, August 8!!

Those that enter the Kansas State Fair will be mailed information about their exhibit(s). The schedule for the Kansas State Fair has changed some this year. Exhibits that I will be taking to the state fair must be at the Extension Office by 8:00 a.m. on WEDNESDAY, SEPTEMBER 7.

If you wish to take your own exhibit(s) to the fair, please let me know because there are entry cards that must be placed on each exhibit. These are only available at the Extension Office. They will be placed on the exhibit when you bring them to the Extension Office.

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4-H Record Books

Elk County is using the state system to make record keeping more consistent and uniform system between all counties/districts and for recognition at the area and state level.

To help you through this process, please refer to the Guide to Kansas 4-H Project Recognition.

We still have the Excellence in Project Achievement Award for members to try for. Members may choose to complete one or more project record report forms. Excellence awards may be awarded to Juniors (members age 7-9); Intermediates (members age 10-13); and Seniors (members 14 and older). Age is based on January 1 of the current year. County Champions will be selected in the Senior Age Division (14 and older) and in the Junior Age Division (Age 13 and under). Seniors are the only ones that are eligible to compete at the area level judging.

For Market Livestock exhibitors that went through the premium sale in order to receive your premium sale check, members must turn in at a minimum the livestock record(s) for the animal(s) that they sold in the premium sale as well as a permanent record and personal information page. For example, if you sold a goat and a hog in the premium sale, at a minimum you must turn in a market hog record and market goat record as well as the personal
information page and permanent record to receive your check.

All forms and other information are located on the website at:
https://www.rollingprairie.k-state.edu/elkcounty4h/recordbooks/index.html

When record books are handed in, they should be arranged in the following order:

1. **Achievement Pin Application** - (If you are applying for one). If not sure which pin you are to apply for, contact the Extension Office.

2. **Excellence in Project Achievement Award Check Sheet(s)** - (If you are applying for any.)

3. **Personal Information Page** - Should be current year's Personal Information Page; be sure to include a picture of yourself.

4. **General 4-H Story** - Not to exceed six pages, double-spaced on one side.

5. **Permanent Record** - A well completed Permanent Record should reflect growth of the project. Size of the project does not mean exhibits at the fair, it means number of animals, articles made, pictures taken, books read, etc.

6. **Current year's project report forms** -- Complete per the instructions on the project report forms.

**DIVIDERS:** Use tab dividers to make projects easy to find.

**Things to Remember:**

- Your records are the only impression of you the judge has.
- Tell everything about your project--don’t take anything for granted.
- Be neat.
- Be accurate.
- Be sure to get all signatures. If you don’t have a project leader, your parents may sign as your leader.
- Fill in the blanks--even if it is with none or N/A.

- Add another page if you need more room on Permanent Record.
- Be sure to always fill out your own book.
- Do not include newspaper clippings, ribbons, awards or things like this in your record book. These go in a scrapbook or shoebox.
- Pencil, pen, or type? Whatever the 4-H’er feels comfortable with as long as the 4-H’er completes their own records. Be consistent with whatever you do. If you print or write, use blue or black ink, or type, try to do the same for all of your records.

**DO NOT ADD MORE PICTURES THAN WHAT IS ASKED FOR OR REQUIRED!!**

- Follow directions on assembly order, number of picture pages and information requested on the records.
- On Project Report Forms, extra pages or pictures cannot be added. Only use the spaces that are allowed on each page.

**General 4-H Story:**

Your General 4-H story is an important part of your records. It should focus on how the total 4-H year impacted you and your family. Tell about experiences you have had this 4-H year; good and bad and what these experiences meant to you. Do not just tell what ribbons or awards you received. You can include these, but talk about your experiences, growth, and development.

The following outline may help you in developing your story. **Do not use** numbers or asterisks to outline your story when writing it.

**Introduction:** Include your age, interests, parents, brother and sisters, where you live, where you go to school, and for first year members why you joined 4-H.

**Project Information:** Tell about your projects -- things you learned, whether your project grew in size and scope, successes and failures, experiences and 4-H events participated in i.e. 4-H Club Days, Livestock Judging, Spring Livestock Shows, etc. Can also tell if you served as any officers on the
club or county level, or other leadership roles, and other 4-H events participated in.

Future plans: Tell how you have benefited from 4-H participation and what are some future plans you have.

If you have any questions, please ask!!

Summary of Achievement Awards Due 9-21-22

- 4-H Record Book
  - Achievement Pin Applications
  - Excellence in Project Achievement Awards
  - Project Report Forms
- Club Summary Reports
- Officer Notebooks
  - Secretary
    - Original Notes Taken
    - Minutes of Meeting
    - List of Members/Roll Call
    - List of Committees
    - List of Leaders
  - Treasurer
    - Monthly Record of Club Finances
    - Club Budget
    - Yearly Summary of Club Finances
    - Monthly Bank Statements
    - Receipts
  - Reporter
    - Monthly Meeting Reports
      - Include what you wrote for the paper
      - Include original article that appeared in paper.
    - Other stories written
  - Historian
Beef
Bucket Calf
Civic Engagement (formerly known as Citizenship)
Clothing & Textiles (includes Clothing Construction & Buymanship)
Communications
Dairy (includes Dairy Cattle & Dairy Goats)
Dog Care & Training
Entomology
Environmental Science
Exploring 4-H
Family Studies
Fiber Arts
Foods & Nutrition
Geology
Health and Wellness
Home Environment
Horse
Leadership
Meat Goats
Performing Arts
Pets
Photography
Plant Science (includes Forestry, Horticulture, and Crops)
Poultry
Rabbits
Reading
Self-Determined
Sheep
Shooting Sports
STEM (includes Aerospace, Robotics, Astronomy, UAS & Architectural Block)
STEM: Energy Management (includes Electricity, Ag Mechanics, Small Engines, & Renewable Energy)
Swine
Visual Arts
Wildlife (includes Sportfishing)
Woodworking

Club Officer Elections

The September club meeting is the time for clubs to elect officers for the new 4-H year. Electing officers can be a very educational process for both young and old members. Here are a few suggestions I have for your club in electing officers.

- Election of officers should not be a popularity contest. Members need to be reminded to elect the individual(s) that will do the best job for each office.
- Talk to members about the election process and why we use it in a democracy.
- I strongly suggest that clubs use a nominating committee and prepare a ballot. Allow write-ins and let the 4-H’ers vote by written ballot.
- Allow the group to see the total nominating committee’s report before taking nominations.
- New members probably should not be eligible to be elected to offices.
- Candidates should be introduced or allowed to introduce themselves with a very brief campaign “speech” before balloting.
- Numbering the candidates may allow very young members to vote without assistance. Writing a number instead of a candidate’s name may be easier for younger members.
- A member does not have to be present to be elected. However, an effective officer must be someone that does have a good attendance and club participation record.
- Every leader, nominating committee member and current officer should review the club bylaws and be familiar with them before elections.
K-State Research and Extension is committed to making its services, activities and programs accessible to all participants. If you have special requirements due to a physical, vision or hearing disability, or a dietary restriction please contact the Howard Office.

K-State Research and Extension is an equal opportunity provider and employer.

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